

# Eco-Justice Center: Summer Camp Assistant

Summer 2021

## Summer Camp Assistant – Volunteer Position

Assist in providing safe, fun, educational experiences for children ages 6-14 in our summer camps. Summer Camp Assistants interact with children, helping them feel comfortable, included, and proud of their participation. Summer Camp Assistants learn professional work skills and receive mentorship from Summer Camp Interns and Eco-Justice Center staff.



1. Prepare educational materials on an as-needed basis.
2. Assist Education interns in leading hands-on activities and supervising children.
3. Help children adjust and grow respectfully toward other children and the environment.
4. Provide leadership and role modeling for other teens, staff, and children.
5. Receive direct mentorship working one on one with a Summer Camp Intern.
6. Have fun and get outside!

### Requirements:

- **Must be 14-18-years-old by start of volunteer session.**
- An interest in working with children in a camp setting and desire to be a positive influence on children.
- Ability to relate effectively to diverse groups of people from all social and economic backgrounds.
- Must be mature, friendly, and have a positive attitude. Must have the ability to take direction but also operate independently.
- Must have ability to perceive audio & visual alerts for emergency purposes.
- Must be able to sit, stand and crouch for long periods of time.
- Be able to participate in physical activity for various amounts of time. (Hiking, demonstrating game skills, etc.)
- Must be able to access all areas of property including stairs, closets, 2<sup>nd</sup> floor of barn, etc.
- Must be available to work from **8:00am to 12:30pm Monday-Thursday and 8:00am to 1:00pm Friday.**
- Must be able to attend mandatory training session: **June 17 from 4:30-8:00pm** (dinner will be provided)
- Must be available for duration of volunteer session and have transportation to the Eco-Justice Center.

### Application Process:

- Email completed application to **Katie Flannery** at [katie@ecojusticecenter.org](mailto:katie@ecojusticecenter.org) by **April 23 at 5:00pm**. Subject line: Summer Camp Assistant Application
- **Applications will be reviewed on a rolling basis** and the position may close early once all openings are filled.
- If you qualify, you will be contacted to schedule a **15-minute interview**. Interviews will be conducted throughout the month of April.

### Applicant Information:

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Check the 2-week session you would be willing to volunteer:

- ❖ *Must be 14 at the start of camp to assist w/ ages 6-8, or 9-11*
- ❖ *Must be 16 at the start of camp to assist w/ ages 12-14*

June 21 – June 25 (6-8 yrs) **AND** June 28 – July 2 (9-11 yrs)

July 5 – July 9 (6-8 yrs) **AND** July 12 – July 16 (12-14 yrs)

**Parent/Guardian Information:**

1. Parent/Guardian #1 Name (required): \_\_\_\_\_

Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

2. Parent/Guardian #2 Name (optional): \_\_\_\_\_

Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

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**Emergency Information:**

Name of physician: \_\_\_\_\_ Medical facility: \_\_\_\_\_

Phone: \_\_\_\_\_

Emergency contact (in the case parent/guardian can't be reached):

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

Please list any special needs or allergies that the Eco-Justice Center should be aware of in order to help you be successful as a Summer Camp Assistant.

Will you need to take medication during camp hours?    Yes    No (If yes, we will issue a separate authorization form)

Parent/Guardian Initials _____
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**Image Release:** The Eco-Justice Center has permission to use and publish applicant's picture, moving image, and recorded voice for any lawful purpose, including in education programs, presentations, and advertising of the Eco-Justice Center.

**COVID 19 Safety Guidelines:**

The Eco-Justice Center will follow regulations set by the Racine Health Department and guidelines for summer programming outlined by the CDC. We are implementing these policies to protect the safety of all participants and staff.

- If you, your child or a member of your household is at higher risk for severe illness we advise you to seek advice from your primary care providers to assess risks and determine if attendance is appropriate.

- All programs will happen outdoors in areas closed to general visitors. (In the event of inclement weather, programs may be moved to indoor locations, rescheduled, or canceled with a refund.)
- Programs will be limited to 24 participants and 6 educators. Children will be divided into small groups of 8 participants with 2 educators assigned to each group. Groups will remain the same throughout the week in order to minimize contact.
- Activities will be modified to limit or prevent physical contact and allow distancing.
- We will follow or exceed Racine's mask mandate requirements and all participants will be required to wear masks. The instructor will allow participants to remove masks at certain times during the program when the group is maintaining a social distance of 6ft or more.
- Parents/guardians will complete COVID waiver forms prior to applicant attending. See waiver on our website: <https://ecojusticecenter.org/children-family-programs>

**Application Questions:**

What qualities do you possess that would make you a good Summer Camp Assistant?

What experience (if any) do you have working with children? Please describe:

Please list extracurricular activities you are involved in, (especially those that may be relevant to the Summer Camp Assistant role):

What do you hope to gain from this experience?

**Applicant Acknowledgement:**

My signature below certifies that I have filled out all information accurately and to the best of my ability. I understand that if I am selected as a summer camp assistant, I must abide by all program guidelines. My signature also means that, if selected, I will do the best job that I can to make sure that all campers have the best summer camp experience possible.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME PARENT

**Guardian Permission:**

I hereby give permission for \_\_\_\_\_(applicant's name) to participate as an eco-justice center summer camp assistant and all related activities. I also certify that, to my knowledge, my child has filled out all information honestly and to the best of his/her ability. Finally, I understand the risks involved with such a program and will not hold eco-justice center, its staff and/or camp participants liable for any accident or injury resulting from my child's participation in the program.

\_\_\_\_\_  
PARENT OR GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME